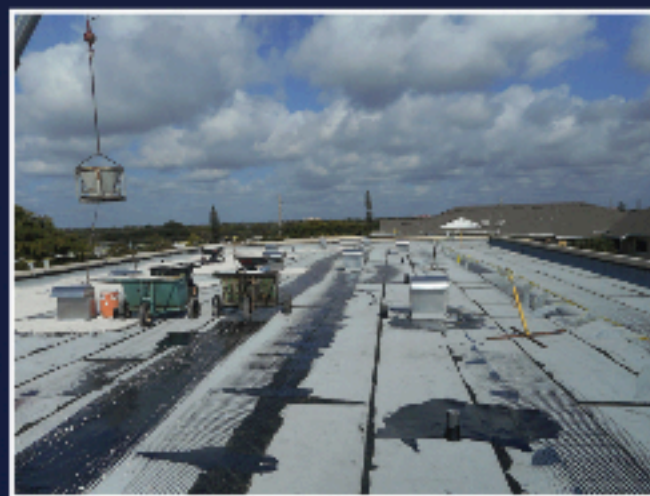


Project Management

Provide Pre-Construction Planning including Life-Cycle Costing, Building Code Interpretations, and Cost vs. Benefit Analysis. Conduct bidding and negotiation to select qualified contractor; provide bidding analysis and contract award recommendations. Review Shop Drawings, Submittals, Manufacturers Requirements, and Industry Standard of Care. Review Contractors Applications for Payment and Conduct Final Inspections. As a Building Envelope Consultant, serve as a member of A/E Team, review the Plans and Specifications concerning building envelope systems, prepare details and specifications, and review submittals and substitution requests.



Quality Control

Providing our client with a daily report of all activities related to the project. We closely monitor the demolition of the old roof system and the installation of all new components, including insulation, membrane, base flashings, sheet metal flashings and temporary tie-ins. Each daily report identifies the location of the work, the materials used, the quantity of roofing installed, the contractor crew size, the hours worked, the identities of all visitors and the weather conditions. Each report also states if the work follows the plans and specifications, describes any problems or deficiencies that occur, and records what actions were taken to correct the conditions.

